

**CITY OF MISSOURI VALLEY
CITY COUNCIL MEETING
TELECONFERENCE
TUESDAY, MARCH 17, 2020
6:00 P.M.**

Mayor Kelly presided over the meeting and called it to order at 6:00 P.M. with the following Council members present: Dooley, Sr., Ford, Pfouts, and Struble. Absent: Stueve.

The Pledge of Allegiance was recited.

Mayor Kelly stated the meeting was being held via teleconference due to COVID-19 and Governor Reynolds restrictions on gatherings with over 10 people.

There were no Mayor or Council comments or additions.

6:00 p.m. Public Hearing was held on the FY 20-21 Budget. There were no written or oral objections. Motion by Pfouts, seconded by Struble to close the hearing. Motion carried unanimously. Mayor Kelly declare the hearing closed.

Motion by Struble, seconded by Pfouts to approve the agenda for the March 17, 2020 meeting. Motion carried unanimously.

Ford stated that Dooley, Sr. was listed in the March 3rd minutes as present and absent. Motion by Pfouts, seconded by Stueve to approve the following items on the consent agenda with the correction in the minutes: a) Minutes from 3/03/2020 City Council Meeting b) Claims list c) Clerk's Financial Report February 2020 d) Liquor License for Petro Mart Travel Stop, Billy C's Papa Joe's, and Campo Azul Mexican Restaurant. Motion carried unanimously.

Russ Zeisler, Atlas Steel Erections, stated his company brought the crane for the school project. He would like clarification on the permitting process for oversized loads and has an issue with receiving a DOT ticket. His company was unaware of the permitting process and received over \$20,000.00 in fines. Flaherty stated that City Hall was not contacted before the ticket was issued and the permit forms are located at City Hall. Brad DeLance, Patriot Crane and Rigging stated that his company hauled the crane. Approximately five years ago, his company had previously hauled within city limits and was told he did not need a permit. Council is not sure the City can do anything since it was a DOT issued ticket. Council would like Flaherty to look in the matter further and contact the City Attorney, DOT, and look at ordinance.

Curt Bonham stated that he has previously received the cemetery bid. If his company receives the bid, he would like receive all written complaints.

Jeannie Wortman gave the Chamber update. The Chamber was awarded grant funds for the Caboose Lighting Project. She thanked the City for being the Fiscal Agent. Wortman stated the Chamber is distributing welcome packets. The Awards Banquet has been postponed. She thanked the City for the donation of a pool pass for the banquet. The open house at Vetter

Equipment has been postponed. There have been three planning meetings for the 150th celebration. The tentative dates will be June 18, 19, and 20, 2021. The next meeting will be April 22, 2020.

Motion by Struble, seconded by Ford to table the Watson Station Update. Motion carried unanimously.

Jim Olmsted gave an update on the Booster Station Rehab/Reservoir Crack Repair Project. Olmsted stated he met the low bidder at the site and the contractor reduced the amount by \$49,800.00. Olmsted recommends approving the new low bid at \$343,419.00. Motion by Ford, seconded by Pfouts to award the contraction for the 3rd Street Booster Station Rehab/Reservoir Crack Repair Project with the change order. Motion carried unanimously.

Motion by Pfouts, seconded by Struble to approve Application for Payment No. 1, from Midwest Mechanical, in the amount of \$102,237.48 for work on the Ditch Cleanout Project. Motion carried unanimously.

Olmsted stated that the Ditch Cleanout is complete. The Lagoon work needs to be finished. The Contractor is waiting for the Lagoon levels to drop before work can proceed. They are requesting a remobilization fee and an extension to August 6, 2020. Motion by Ford, seconded by Pfouts to approve Change Order No. 1 to Midwest Mechanical, for an extension of time and a \$2,000 remobilization related to the lagoon bank repair project. Motion carried unanimously.

Olmsted stated the Preconstruction Meeting for the Filter Media was on March 6th. The contractor will begin work soon. The Preconstruction Meeting was this morning for the Street Projects. Some work will begin next week and the main part will begin in April. Olmsted is still working with FEMA on the Willow Park Project.

Discussion was held on the Water Treatment Plant Farm Lease. The current lease states no corn shall be planted. There was a verbal agreement between the tenant and the City allowing the tenant to plant corn. Motion by Struble, seconded by Dooley, Sr. to allow the tenant to plant corn in 2020, to till the shucks in the Fall, and go back to beans the remainder of the lease. Roll Call: Ayes: Struble, Dooley, Sr., Ford. Nays: Pfouts. Motion carried. Council would like the City Attorney to amend the lease.

Flaherty stated cemetery mowing bids were received as follows:

	<u>Curt Bonham</u>	<u>General Lawn Company</u>
Year 1	\$17,000.00 (Without Spraying) \$18,950.00 (with Spraying)	\$21,250.00 (Without Spraying)
Year 2	\$17,000.00 (Without Spraying) \$18,950.00 (with Spraying)	\$21,250.00 (Without Spraying)

Motion by Struble, seconded by Pfouts to accept mowing and spraying bid from Curt Bonham. Motion carried unanimously.

Flaherty stated that the property owner would like to have a portion of North 1st Street from East Erie Street to East Huron Street closed to remove a tree. The Street Department will help provide traffic control. Motion by Struble, seconded by Ford to close a portion of North 1st Street from East Erie Street to East Huron Street. Motion carried unanimously.

Resolution 20-07 was introduced Adopting the Annual Budget for the Fiscal Year Ending June 30, 2021. Motion by Struble, seconded by Pfouts. Motion carried unanimously.

Resolution 20-08 was introduced approving a “Moratorium on Burn Ban—Spring 2020.” Motion by Struble, seconded by Ford. Motion carried unanimously.

Motion by Pfouts, seconded by Ford to table the Discussion on Storage Containers. Motion carried unanimously.

Discussion was held on Credit Card Payments. Flaherty stated in December she was asked to put the acceptance of credit card payments on the agenda again. With the COVID-19 pandemic, Flaherty would like Council to look at accepting credit card payments. Flaherty stated there are some upfront costs for the software and the machine. The credit card reader itself will cost \$299.00 and the cost to run the credit cards would be \$1.95 minimum or 2.5 %, which ever is greater. The annual fees for an online billing system would be under \$1,000.00 per year. Motion by Pfouts, seconded by Ford to accept credit card payments and an online payment system. Motion carried unanimously.

Flaherty asked Council if anyone would help review policies that would directly affect the City during the COVID-19 pandemic. Struble volunteered. Flaherty stated that most of the computers were installed. The computers came in under the original cost but there were some unforeseen networking issues at City Hall so the labor has increased. The IT company will finish the install at the Police Department and Water Department at another time.

Kelly hopes everyone is feeling well. He reminded everyone to be vigilant on washing their hands and not to go into large groups.

Motion by Struble, seconded by Pfouts to adjourn at 7:04 p.m. Motion carried unanimously.

Shawn Kelly, Mayor

Attest: Jodie Flaherty, City Clerk

RESOLUTION 20-07
A RESOLUTION ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2021

BE IT RESOLVED by the City Council of the City of Missouri Valley, Iowa:

The annual budget for the fiscal year ending June 30, 2021, as set forth in the budget summary certificate and in the detailed budget in support thereof showing the revenue estimates and appropriations, expenditures and allocations to programs and activities for said fiscal year is adopted and the Clerk is directed to make the filing required by law and to set up her books in accordance with the summary and details as adopted.

PASSED AND ADOPTED this 17th day of March, 2020.

Shawn Kelly, Mayor

ATTEST:

Jodie Flaherty, City Clerk

43-404

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: _____

The City of: Missouri Valley

County Name: HARRISON

Date Budget Adopted: _____
(Day Month Year)

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

712-642-3502

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2019 Property Valuations

	Regular	2a	With Gas & Electric	2b	Without Gas & Electric	3a	3b	Last Official Census
DEBT SERVICE			88,430,566		87,358,638			2,888
Ag Land		4a	89,915,153		88,853,225			
			1,061,436					

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
334.1	8.10000	Regular General Levy	5 716,288	707,686	42 8.10000
(24)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Am't Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13250	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.66750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.96750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Am't Nec	Liability, property & self insurance costs	14	84,079	52 0.96235
12(21)	Am't Nec	Support of a Local Emerg Mgmt Comm.	402 2,000	1,976	465 0.02262
(34)		Voted Other Permissible Levies			
12(1)	0.13250	Instrumental/Vocal Music Groups	15	0	55 0
12(2)	0.81000	Memorial Building	16	0	54 0
(3)	0.13250	Symphony Orchestra	17	0	56 0
(4)	0.37000	Cultural & Scientific Facilities	18	0	58 0
12(5)	As Voted	County Bridge	19	0	57 0
12(8)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.63375	Aid to a Transit Company	21	0	59 0
12(16)	0.29500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	403	0	468 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 803,389	793,741	
334.1	3.00375	Ag Land	26 3,188	3,188	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 806,577	796,929	De Net Add
Special Revenue Levies					
334.8	0.27000	Emergency (if general fund at levy limit)	28 23,876	23,590	64 0.27000
334.6	Am't Nec	Police & Fire Retirement	29	0	0
	Am't Nec	FICA & IPERS (if general fund at levy limit)	30 143,446	141,723	1,822.13
	Am't Nec	Other Employee Benefits	31 421,562	416,499	4,767.15
Total Employee Benefit Levies (29,30,31)			32 565,008	558,222	65 6,389.28
Sub Total Special Revenue Levies (28+32)			33 588,884	581,812	
Valuation					
335	As Req	With Gas & Elec	Without Gas & Elec		
SSMID 1	(a)	(b)	34	0	66 0
SSMID 2	(a)	(b)	35	0	67 0
SSMID 3	(a)	(b)	36	0	68 0
SSMID 4	(a)	(b)	37	0	69 0
SSMID 5	(a)	(b)	555	0	585 0
SSMID 6	(a)	(b)	556	0	568 0
SSMID 7	(a)	(b)	1177	0	600 0
SSMID 8	(a)	(b)	1165	0	600 0
Total Special Revenue Levies			39 588,884	581,812	
334.4	Am't Nec	Debt Service Levy 76.10(6)	40 330,520	326,616	70 3.67591
334.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
Total Property Taxes (27+39+40+41)			42 1,725,981	1,705,357	72 19.42016

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 601.1) was lawfully published, or posted if applicable, and proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

RESOLUTION 20-08
MORATORIUM ON BURN BAN – SPRING 2020

Be It Resolved by the City Council of the City of Missouri Valley:

The City has issued a moratorium on the open burning ban (Section 105.05 of Missouri Valley City Code) to allow for the burning of landscape waste during designated times. These dates and times are:

April - complete month April 1 through April 30

May - complete month May 1 through May 31

Between the hours of 10:00 a.m. and 5:00 p.m.

“Landscape Waste”, per Section 105.02(5) of the Missouri Valley City Code, is defined as any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

Anyone violating the provisions of this Section shall be subject to penalties as outlined in Resolution 11-08.

Passed and Approved this 17th day of March, 2020.

Shawn Kelly, Mayor

ATTEST:

Jodie Flaherty, City Clerk