

**CITY OF MISSOURI VALLEY  
CITY COUNCIL MEETING  
MISSOURI VALLEY PUBLIC LIBRARY  
Tuesday, May 7, 2019  
6:00 P.M.**

Mayor Kelly presided over the meeting and called it to order at 6:00 P.M. with the following Council members present: Gunderson, Pfouts, Struble, Stueve and Tiffey. Also present: Leonard Ratliff, Mary Jo Buckley, Jeannie Wortman, Melba Struble, Tom Jarosz, Sally Salter, Robert Wagner, Caleb Wohlers, Bruce Kocher, Beth Wohlers, Tom Chvala, Bob Erixon, Kory Preston, Katie Preston, Roger Marshall, Tyler Swift, Jerry Webber, Derek Nielsen, Rich Welter, Jim Olmstead, Jeff Frey, Clint Sargent, Tonia Copeland, Vonda Ford.

The Pledge of Allegiance was recited.

Kelly asked Council for any comments or additions – Pfouts, Stueve and Gunderson requested and will be 23a, 23b and 23c.

Motion by Pfouts, seconded by Struble to approve the agenda for the May 7, 2019 meeting. Motion carried on a 5-0 vote.

Motion by Struble, seconded by Tiffey to approve the following items on the consent agenda: a) Minutes from April 16, 2019 and April 23, 2019 City Council Meetings b) Claims list c) Street, Park, Safety Committee Report d) Clerks Financial Report e) Liquor Licenses for Mighty Mo Rodeo, Campo Azul Mexican Restaurant, Quik-Pik. Motion carried on a 5-0 vote.

Director Kocher gave the Library report. A thank you to Woodman of the World for flag donations. The Southwest Iowa Library director's round table was hosted on May 7, 2019. Thank you to the McIntosh family for the donation to purchase shades in the young adult area. There will be an open house the week of May 25, 2019, to honor the Tamisiea family. Ruth's room will also be open during that week.

Melba Struble expressed her gratitude to everyone involved with the 2007 flood. She stated it had been 12 years ago and they still feel very thankful for all the help they received.

Sally Salter updated Council on the Park Board. They will again have the "Harry-son County Heartthrob Contest" during the fair. The shelter is up and ready for use at the dog park. Requested to get updates on new park positions as they are filled. Requested rest rooms in Dog Park stay open. Requested some gravel to be put on streets surrounding Dog Park. The water hydrants have been installed. Council agreed to start looking at grants for Splash Pad.

Bob Erixon addressed Council on hiring process of two parks people. Applications were reviewed as they came in.

Jerry Webber addressed the drainage tube problem in the park area. Mayor Kelly stated the street department will take care of it.

Rich Welter with Mosquito Control of Iowa gave an update to the Council on mosquito spraying.

Woodmen of the World presented flags to the Park Board. A Thank You was extended to them.

Jim Olmsted and Jeff Frey presented updates on the 5<sup>th</sup> Street Project.

Motion by Gunderson, seconded by Struble to approve Change Order #1 on 5<sup>th</sup> Street Pavement Reconstruction. Motion carried on a 5-0 vote.

Motion by Struble, seconded by Tiffey to approve Contractor's Application for Payment #6 from Compass Utility LLC on 5<sup>th</sup> Street Pavement Reconstruction. Motion carried on a 5-0 vote.

Motion by Struble, seconded by Tiffey to approve Contractor's Application for Payment #7 from Compass Utility LLC on 5<sup>th</sup> Street Pavement Reconstruction. Motion carried on a 5-0 vote.

Motion by Gunderson, seconded by Struble to approve Resolution 19-12 Accepting and Closing Out The 5<sup>th</sup> Street Pavement Reconstruction Project and Authorizing the Mayor to Sign the Certificate of Substantial Completion. Motion carried on a 5-0 vote.

Olmsted also stated the street study would start this week. A survey of the Library wall will be completed as soon as weather conditions are favorable. Several meetings have been attended by city staff on the Highway 30 bypass/flood levy.

Jeannie Worthman requested a waiver for the kitchen for a Rand Center fundraiser. Struble had left the meeting and a request by Pfouts to wait until Struble returned. Motion by Tiffey, seconded by Gunderson to waive fee. Motion stalled on a 2-2 vote. Motion by Pfouts, seconded by Stueve to table vote until Struble returned. Motion carried on a 4-0 vote. Struble returned. Motion by Tiffey, seconded by Gunderson to waive kitchen fee for Rand Center fundraiser Randfest on June 22, 2019. Motion carried on a 3-2 vote.

Jim Olmsted presented information on Tamarack Lane. The punch list provided in Nov 2017 has not been completed. The performance bonding company, Old Republic, has provided a proposal to the City for completing this punch list. It was advised by Jim Olmsted to present proposal to City Attorney Argotsinger for review. Council was in agreement.

Motion by Pfouts, seconded by Stueve to table waiving Building Permit Fees for Culivan Heights until someone from the organization presents it to Council. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to set Public Hearing for 05/21/2019 at 6 p.m. for FY 18/19 Budget Amendment #3. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to table the Conflict of Interest Policy, Fraud Reporting Policy, Segregation of Duties Policy and closed session until return of City Clerk. Motion carried on a 5-0 vote. Motion by Struble, seconded by Stueve to approve Resolution 19-13 Approving the Transfer of Funds. Motion carried on a 5-0 vote.

Motion by Stueve, seconded by Gunderson to table the approval of Christopher Myer pending clarification with hiring practice performed by Riesland. Motion failed on a 2-2 vote with one abstaining. Motion by Stueve, seconded by Gunderson to approve Christopher Myer, as Parks Maintenance effective 5/15/2019. Motion carried on a 5-0 vote.

Motion by Struble, seconded by Pfouts to promote Robert Riesland to Street/Park Superintendent effective 5/4/2019. Stueve asked why Riesland wants this position back when he gave it up three years ago. Ayes: Struble, Pfouts. Naves: Stueve, Gunderson, Tiffey. Motion failed.

Motion to table Resolution Setting Wage for Street/Park Superintendent and Park Maintenance by Tiffey, seconded by Stueve. Motion carried on a 4-1 vote.

Motion by Pfouts, seconded by Gunderson to approve Resolution 19-14 Setting Wages of Seasonal Employees. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve, to table the authorization of the City Clerk to sign engagement agreement with Ahlers & Cooney, PC. Motion carried on a 5-0 vote.

Pfouts made the suggestion to not reconvene until the City Clerk is back from maternity leave. It was stated by Pfouts that it would be a waste of time to go forward with meetings. Mayor Kelly stated bills would still have to be paid and there may be other emergency situations that may arise.

Stueve asked what the hiring process is with department heads. Mayor Kelly explained process. Stueve also had concerns with the hiring of a relative at the pool, the competency and certification requirements of the pool manager.

Gunderson expressed concern over road by Petro Mart. Gunderson wants the City to move money so this could be repaired. Gunderson congratulated several law enforcement agencies on tickets written.

Jim Olmsted gave a brief explanation on the procurement procedures for FEMA funding. A publication for engineering services was presented and needs to be published in paper.

There were no Mayor comments.

Motion by Struble, seconded by Pfouts to adjourn. Motion carried on a 5-0 vote. Meeting adjourned at 7:46.

Shawn Kelly, Mayor

Attest:  
Vonda Ford, Deputy Clerk

## **RESOLUTION 19-12**

### **A RESOLUTION ACCEPTING AND CLOSING OUT THE 5<sup>TH</sup> STREET PAVEMENT RECONSTRUCTION PROJECT AND AUTHORIZING THE MAYOR TO SIGN THE CERTIFICATE OF SUBSTANTIAL COMPLETION**

WHEREAS, the City of Missouri Valley, Iowa has previously authorized the 5<sup>th</sup> Street Pavement Reconstruction project; and,

WHEREAS, the City has previously entered into a contract with Compass Utility LLC for this project; and,

WHEREAS, the above contract has been completed, and the City Engineer has recommended acceptance of the work and close out on the project;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI VALLEY, IOWA:

The work on the 5<sup>th</sup> Street Pavement Reconstruction Project is hereby accepted, the project closed out, and the Mayor is hereby authorized to sign the Certificate of Substantial Completion.

PASSED AND APPROVED this 7<sup>th</sup> day of May, 2019.

CITY OF MISSOURI VALLEY

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Shawn Kelly, Mayor

ATTEST:

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Vonda Ford  
Deputy Clerk

**RESOLUTION 19-13**

**RESOLUTION APPROVING THE TRANSFER OF FUNDS**

Be It Resolved by the City Council of the City of Missouri Valley, Iowa:

That the City Clerk is hereby authorized to transfer funds from FY 18/19 in the amount of \$92,101.00 from various accounts.

LOST to Debt Service \$50,000.00 (LOST Funds to Reduce Debt Service Levy)

Fire to Debt Service \$ 31,699.00 (Fire Funds to Bond Payment)

Water to Debt Service \$10,402.00 (Water Fund to pay for 5<sup>th</sup> Street)

Total \$92,101.00

Passed and approved this 7th day of May, 2019.

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Shawn Kelly, Mayor

ATTEST:

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Vonda Ford  
Deputy Clerk

**RESOLUTION 19-14**

**RESOLUTION SETTING WAGES OF SEASONAL EMPLOYEES**

WHEREAS, the City Council has approved the following pay schedule for employees as follows:

<u>Position</u>	<u>Name</u>	<u>Rate</u>
Pool Manager	Katie Preston	\$12.50
Pool, Assistant Manager	Lisa Dozier	\$11.25
Lifeguard, WSI	TBD	\$8.83 to \$9.08
Lifeguard	TBD	\$8.00 to \$8.75
Park Groundskeeper PT	Gary Bolte	\$12.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF MISSOURI VALLEY, IOWA:

That the employees shall be paid the wage as indicated above effective May 7, 2019.

Passed and approve this 7th of May, 2019.

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Shawn Kelly, Mayor

ATTEST:

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Vonda Ford  
Deputy Clerk