

CITY COUNCIL MEETING
RAND CENTER
SEPTEMBER 20, 2016
6:00 P.M.

Mayor Sargent presided over the meeting and called it to order at 6:00 p.m. with the following Council members present: Tiffey, Gunderson, Johnson, Struble and Thompson. Also present were City Clerk/Administrator Miller and visitors: Dolores Ring, Judy Holcombe, Adam Bellis, John Riley, Jesusa Christians, Leonard Ratliff, Annette Deakins.

The Pledge of Allegiance was recited.

Moved by Council member Struble to approve the Agenda, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Moved by Council member Johnson to approve the Consent Agenda with the amended Claims List, seconded by Council member Thompson. Motion carried on a 5-0 vote.

Council reviewed the ordinances on water and sewer capital facilities charges with City Engineer Jim Olmsted. Mr. Olmsted explained the fees pertained to any new construction within the service area but not to existing customers unless they are increasing their line size, which would impact the City's system. Concerns were expressed that this fee would be a disincentive to businesses coming into town. Mr. Olmsted explained the fee is intended to cover the cost of the new business's impact on the City's water and sewer systems, otherwise other rate payers would be subsidizing the businesses. Council requested fee comparisons with other cities. Council discussed wording to determine fee for commercial property of less than one acre. The item will be continued at the next meeting to obtain additional information.

Moved by Council member Thompson to table Pay Request #2 from Spring Lake Construction, seconded by Council member Struble. Motion carried on a 5-0 vote.

Annette Deakins, Chamber Executive Director, gave a presentation on Main Street America. The first step would be a downtown assessment visit. She requested the City commit to half the fee of \$2,500. She also requested the City increase its' annual contribution to \$30,550 to support the Main Street program, which would take the place of the Chamber of Commerce. The timeframe for application to the program and a monetary commitment was discussed. Moved by Council member Thompson to pay half the cost of the assessment study, seconded by Council member Johnson. Motion carried on a 5-0 vote. Annette also gave an update on the LED sign. Due to DOT regulations the sign will need to be relocated to a spot between Canal and Hwy 30. Because of this, it will now be only one-sided and the priced reduced to around \$40,000.

Moved by Council member Struble to approve the 3rd reading of Ordinance #519, "An Ordinance Amending The Code Of Ordinances Of The City Of Missouri Valley, Iowa, By Adding A New Section Limiting Parking On A Portion Of North Eighth Street", seconded by Council member Johnson. Motion carried on a 5-0 vote. Mayor Sargent declared Ordinance #519 passed and adopted upon publication.

Moved by Council member Struble to approve the 3rd reading of Ordinance #520, “An Ordinance Amending The Code Of Ordinances Of The City Of Missouri Valley, Iowa, By Modifying Chapter 148 Trees”, seconded by Council member Tiffey. Motion carried on a 5-0 vote. Mayor Sargent declared Ordinance #520 passed and adopted upon publication.

Moved by Council member Johnson to approve the 1st reading of Ordinance #521, “An Ordinance Amending The Code Of Ordinances Of The City Of Missouri Valley, Iowa, By Amending Sections Of Chapter 122, Pertaining To Regulation Of Garage Sales”, seconded by Council member Thompson. Motion carried on a 5-0 vote.

Moved by Council member Struble to approve Resolution 16-23, “Moratorium On Burn Ban – Fall 2016”, seconded by Council member Tiffey. Motion carried on a 5-0 vote.

Moved by Council member Johnson to close 3rd Street adjacent to City Hall, the east end of the east/west alley and the south end of the north/south alley adjacent to City Hall on October 15th, seconded by Council member Tiffey. Motion carried on a 5-0 vote.

Moved by Council member Thompson to approve request to use picnic tables for the Fire Association pancake feed on October 15th at the Loess Moose, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Council will look at parking situation on Linn Street and consider recommendation at the next meeting.

Council member Gunderson suggested adding messages to water billing. The current format does not have that capability. Changing the billing process will be looked at during the budget workshops.

Mayor Sargent announced the City had received notice from AFSCME of their intention to open negotiations for their collective bargaining agreement.

City Clerk/Administrator Miller presented quotes on water line locators pursuant to PeopleService’s report. Council consensus was to purchase the locator from Municipal Supply.

Moved to adjourn by Council member Struble, seconded by Council member Thompson. Motion carried on a 5-0 vote. Meeting adjourned at 7:30 p.m.

Clint Sargent, Mayor

Attest:
Rita Miller
City Clerk/Administrator

ORDINANCE #519

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MISSOURI VALLEY, IOWA, BY ADDING A NEW SECTION LIMITING PARKING ON A PORTION OF NORTH EIGHTH STREET

BE IT ENACTED by the City Council of the City of Missouri Valley, Iowa that:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Missouri Valley, Iowa, is amended by adding a new subsection under Section 69.08 NO PARKING ZONES, which is hereby adopted to read as follows:

28. Eighth Street, on the west side, between St. Clair Street and Linn Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the City Council on the 20th day of September, 2016 and approved this 20th day of September, 2016.

Clint Sargent, Mayor

ATTEST:

Rita M. Miller, City Clerk/Administrator

I certify that the foregoing was published as Ordinance #519 on the 28th day of September, 2016.

Rita M. Miller, City Clerk/Administrator

1st reading: 8-16-2016
2nd reading: 9-06-2016
3rd reading: 9-20-2016
Published: 9-28-2016

ORDINANCE #520

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MISSOURI VALLEY, IOWA, BY MODIFYING CHAPTER 148 TREES

BE IT ENACTED by the City Council of the City of Missouri Valley, Iowa that:

SECTION 1. SECTION MODIFIED. Chapter 148 of The Code of Ordinances of the City of Missouri Valley, Iowa, is repealed and the following adopted in lieu thereof:

CHAPTER 148 TREES

148.01 PURPOSE. The purpose of this chapter is to beautify and preserve the appearance of the City by regulating and providing for the planting, care, and removal of trees.

148.02 DEFINITIONS. For use in this chapter, the following terms are defined:

1. "Parking" means that part of the street, avenue, or highway in the City not covered by sidewalk and lying between the lot line and the curb line or, on unpaved streets, that part of the street, avenue, or highway lying between the lot line and that portion of the street usually traveled by vehicular traffic.
2. "Street" as used herein, refers to that portion of a platted street which is not covered by concrete, asphalt, gravel, or otherwise used for vehicular travel.
3. "Superintendent" means the Superintendent of Public Works or such other person as may be designated by the Council.
4. "Right-of-way" means that part of the street, avenue, or highway within city limits lying between the lot line and the curb line; or, on unpaved streets, that part of the street, avenue, or highway lying between the lot line and that portion of the street usually traveled by vehicular traffic.

148.03 PLANTING RESTRICTIONS. No tree shall be planted in any street or parking except in accordance with the following:

1. **Permit.** Before planting any tree on a street or parking, the owner shall obtain a permit from the office of the City Clerk which shall be approved by the Superintendent of Public Works. Requests for tree plantings in the parking or City right-of-way shall be in writing and include a plot plan indicating the proposed location of trees and all other public and private infrastructure, such as driveways, streets, fire hydrants and street lights. Trees must meet the American Standard for nursery stock.
2. **Alignment.** All trees hereafter planted in any street shall be planted in the parking midway between the outer line or the sidewalk and the curb. In the event a curb line is not established, trees shall be planted on a line ten (10) feet from the property line.
3. **Spacing.** Trees shall not be planted on the parking if it is less than six (6) feet in width or contains less than thirty-six (36) square feet of exposed soil surface per tree.

Trees shall not be planted closer than twenty (20) feet to street intersections (property lines extended) and ten (10) feet to driveways. If it is at all possible trees should be planted inside the property lines and not between the sidewalk and the curb.

4. Prohibited Trees. The following list contains trees that are not allowed to be planted in the street or parking:

Ash (any variety)	Box Elder	Cotton-Bearing Cottonwood
Mulberry	European Mountain Ash	White Poplar
Black Locust	Catalpa	Willows
Russian Olive	Tree of Heaven	Austrian Pine
Bolleana Poplar	Weeping Birch	Lombardy Poplar
Paper Birch	Silver Maple	White Birch
Walnut	Siberian/Chinese Elm	Evergreens
Any fruit-bearing or thorn-bearing trees.		

Any of the above trees may be subject to removal by the Superintendent at the expense of the abutting property owner.

5. All underground utilities or any other improvements, either private or public, shall be located before planting is done. Iowa One Call shall be utilized to locate underground utilities. No trees may be planted under or within 10 lateral feet of any overhead utility wire, or over or within 5 lateral feet of any underground water line, sewer, transmission line or other utility.

148.04 RESPONSIBILITY FOR MAINTENANCE OF RIGHT-OF-WAY TREES. The owner, tenant and their agent, if any, of the property abutting the public right-of-way on which trees exist shall be jointly and severally responsible for the maintenance of those trees under this chapter. Such trees shall be maintained in good condition so as to present a healthy and orderly appearance and shall be kept free from refuse and debris. The owner or agent of the abutting property shall keep the trees on or overhanging the street trimmed so that all branches will be at least fifteen (15) feet above the surface of the street and eight (8) feet above the sidewalks.

148.05 ASSESSMENT. If the abutting property owner fails to trim the trees as required in this chapter, the City may serve notice on the abutting property owner requiring said owner to do so within five (5) days. If the owner fails to trim the trees within that time, the City may perform the required action and assess the costs against the abutting property for collection in the same manner as a property tax.

148.06 TRIMMING TREES TO BE SUPERVISED. It is unlawful for any person to trim or cut any tree in a street or public place unless the work is done under the supervision of the City.

148.07 REMOVAL OF TREES. The Superintendent may remove or cause to be removed any tree or shrub or part thereof on the streets or parking of the City which interferes with the making of improvements or with travel thereon or which constitutes a danger to the public or which by reason of its' nature is injurious to sewers, gas lines, water lines or other public improvements or is affected with any injurious fungus, insect or other pest or which obstructs view of traffic or which may otherwise be declared a nuisance.

148.08 DISEASED TREES SUBJECT TO REMOVAL. The following diseased, dead, dying, or injured trees within the city shall be removed:

1. Living or Standing Trees. Any living or standing elm tree or part thereof infected with Dutch Elm Disease fungus or which harbors any of the elm bark beetles, that is *Scolytus multistriatus* (eich.) or *Hylurgopinus rufipes* (marsh).
2. Dead Trees. Any dead elm tree or part thereof including logs, branches, stumps, firewood, or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle destroying insecticide. Any dead ash tree or part thereof including logs, branches and stumps which is not going to be used as firewood locally or chipped per IDNR specifications.
3. Injured or Dying Trees. Any tree which has been injured whether by disease, infestation or physical damage to the point that the tree will die or its' limbs might fall shall be removed.

148.09 DUTY TO REMOVE. No person shall permit any tree or material as defined in Section 148.08 to remain on the premises owned, controlled, or occupied by such person.

148.10 INSPECTION. The Superintendent shall inspect or cause to be inspected all premises and places within the City to determine whether any condition as defined in Section 148.08 exists thereon and shall also inspect or cause to be inspected any elm trees reported or suspected to be infected with the Dutch Elm Disease or any elm bark bearing material reported or suspected to be infected with the elm bark beetles. The Superintendent shall also inspect or cause to be inspected annually all Ash trees on City parking, streets, right-of-ways and parks to monitor the condition of trees infested with Emerald Ash Borer, whether treated or not.

148.11 REMOVAL FROM CITY PROPERTY. If the Superintendent, upon inspection or examination, in person or by some qualified person acting for the Superintendent, determines that any condition as herein defined exists in or upon any public street, alley, park, or any public place, including the strip between the curb and the lot line of private property, within the City and that danger to other trees within the City is imminent, the Superintendent shall immediately cause it to be removed and burned or otherwise correct the same in such manner as to destroy or prevent as fully as possible the spread of disease or infestation.

1. Dutch Elm Disease. Immediately cause it to be removed and burned or otherwise correct the same in such manner as to destroy or prevent the spread of Dutch Elm disease or the insect pests or vector's known to carry such disease fungus.
2. Emerald Ash Borer. Immediately cause it to be removed and burned or hauled away to an approved disposal site to prevent the spread of Emerald Ash Borer.

148.12 DEAD OR DISEASED TREE. REMOVAL FROM PRIVATE PROPERTY. The City shall have the right to cause the removal of any dead or diseased trees on private property within the city when such trees constitute a hazard to life and property or harbor insects or disease which constitute a potential threat to other trees within the City. If the Superintendent, upon inspection or examination, in person or by some qualified person acting for the Superintendent, determines with reasonable certainty that any condition herein defined exists in or upon private property, the City shall notify in writing the owners of such trees. Removal shall be done by said

owners at their own expense within thirty (30) days after the date of service notice. In the event of failure of owners to comply with such provisions, the City shall have the authority to remove such trees and assess the costs against the abutting property for collection in the same manner as property tax.

148.13 PROCEDURE UPON ORDER TO PRESERVE OR REMOVE. When the City shall find it necessary to order the trimming, preservation or removal of trees or plants upon private property, as authorized in Section 148.12 it shall serve a written order to correct the dangerous condition upon the owner, operator, occupant or other person responsible for its existence.

1. Method of Service. The order shall be served in one of the following ways;
 - A. By making personal delivery of the order to the person responsible.
 - B. By leaving the order with some person of suitable age and discretion upon the premises.
 - C. By affixing a copy of the order to the door or the entrance of the premises in violation.
 - D. By mailing a copy of the order to the last known address of the owner of the premises, by registered mail.
 - E. By publishing a copy of the order in a local paper once a week for three (3) successive weeks.

2. Time for Compliance. The order required herein shall set forth a time limit for compliance, dependent upon the hazard and danger created by the violation. In cases of extreme danger to persons or public property, the City shall have the authority to require compliance immediately upon service of the order or remove the hazard at City cost without right of appeal.

3. Appeal From Order. A person to whom an order hereunder is directed shall have the right, within twenty-four (24) hours after the service of such order, to appeal to the Council, who shall review the order within thirty (30) days and file its decision thereon. Unless the order is revoked or modified, it shall remain in full force and be obeyed by the person to whom directed. No person to whom an order is directed shall fail to comply with such order within three (3) days after an appeal have been determined.

4. Failure to Comply. When a person to whom an order is directed fails to comply within the specified time, the City shall remedy the condition or contract with others for such purpose and charge the cost thereof to the person to whom the order is directed. The person remedying a condition under a contract made hereunder shall be authorized to enter premises for that purpose.

5. Special Assessment. If the cost of remedying a condition is not paid within thirty (30) days after receipt of a statement therefore from the City, such cost shall be levied against the property upon which said hazard exists as a special assessment. The levying of such assessment shall not affect the liability of the person to whom the order is directed to fine or imprisonment as herein provided. Such special assessment shall be certified by the City to the County Treasurer and shall thereupon become and be a lien upon such property, shall be included in the next tax bill rendered to the owner or owners thereof unless paid before, and shall be collected in the same manner as other taxes against such property.

148.14 ABUSE OR MUTILIZATION OF TREES. No person shall intentionally damage, cut, carve, attach any rope, wire, nails, advertising posters or other contrivance to any street tree; allow any gaseous, liquid, chemical or solid substance harmful to such trees to come in contact with them, or set fire or permit fire to burn when such fire or the heat will injure any portion of any tree.

148.15 COMMERCIAL TREE SERVICES. Any person performing tree service or any commercial tree service company engaged in the business of trimming, pruning, spraying, removing or otherwise treating trees or shrubs within the City right-of-way must obtain a permit from the office of the City Clerk. Such permit shall be at a cost of \$5.00 per location. To obtain a permit the applicant must show adequate insurance coverage to cover potential damages that occur during the execution of the work. In the case of the property owner doing the work, proof of homeowner personal liability insurance may be required. If the property owner has hired another person or contractor to do the work, the contractor shall provide the City with a certificate of insurance with the following minimum required limits of coverage of Commercial General Liability Insurance of not less than \$500,000 per occurrence and Worker's Compensation insurance coverage at statutory limits on any and all employees.

148.16 PENALTY. Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor. Each day such violation is committed or permitted to continue shall constitute a separate offense, except where under appeal, and shall be punishable as such hereunder.

148.17 ASH TREE TREATMENT AND PERMIT.

1. Fraxinus (ash) trees on private property or in the public rights-of-way (ROW) may be chemically treated at the expense of the property owner. The use of a soil drench or basal spray shall be prohibited. Direct trunk injection will be allowed with a permit. Permits are required and will be available at City Hall. The permit shall only be taken out by a licensed commercial pesticide applicator. The commercial pesticide applicator shall have a current license with Endorsements 3O or 3OT issued by the Iowa Department of Agriculture. The licensed applicator must be on site for the duration of the application treatment.
2. The chemical application permit fee shall be set by resolution. A site map of trees and structures on the property shall be submitted with the permit application. Diameter at breast height and distances from two approximate property corners shall be required on the site map.
3. Permits to chemically treat Ash trees shall only be available from April 15th to August 1st unless special authorization from the Superintendent is given in writing.
4. A violation of this section will constitute a municipal infraction punishable pursuant to Chapter 4 of the Missouri Valley City Code.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the City Council on the 20th day of September, 2016 and approved this 20th day of September, 2016.

Clint Sargent, Mayor

ATTEST:

Rita M. Miller, City Clerk/Administrator

I certify that the foregoing was published as Ordinance #520 on the 28th day of September, 2016.

Rita M. Miller, City Clerk/Administrator

1st reading: 9-6-2016
2nd reading: Waived
3rd reading: 9-20-2016
Published: 9-28-2016

ORDINANCE #521

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MISSOURI VALLEY, IOWA, BY AMENDING SECTIONS OF CHAPTER 122, PERTAINING TO REGULATION OF GARAGE SALES

BE IT ENACTED by the City Council of the City of Missouri Valley, Iowa:

SECTION 1. SECTION MODIFIED. The Code of Ordinances of the City of Missouri Valley, Iowa, is hereby amended by adding a new Subsection 4 under Section 122.02 entitled DEFINITIONS, which is hereby adopted to read as follows:

4. “Garage and yard sales” mean those casual and occasional sales of household goods by the owner to the public, on a non-receiving basis.

SECTION 2. SUBSECTION REPEALED. The Code of Ordinances of the City of Missouri Valley, Iowa, is hereby amended by repealing Section 122.17, Subsection 3, and the following adopted in lieu thereof:

3. Local Residents and Farmers. Local residents and farmers who offer for sale their own products as long as the following provisions are followed:

- A. Residentially zoned properties shall be allowed no more than one garage sale each 30 days, excluding any city-wide organized garage sale event.
- B. Each garage sale shall last no longer than 72 hours.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the City Council on the day of , 2016 and approved this day of , 2016.

Clint Sargent, Mayor

ATTEST:

Rita M. Miller, City Clerk/Administrator

I certify that the foregoing was published as Ordinance # on the day of , 2016.

Rita M. Miller, City Clerk/Administrator

1st reading: 9-20-2016

RESOLUTION 16-23

MORATORIUM ON BURN BAN – FALL 2016

Be It Resolved by the City Council of the City of Missouri Valley:

The City has issued a moratorium on the open burning ban (Section 105.05 of Missouri Valley City Code) to allow for the burning of landscape waste during designated times. These dates and times are:

October 14, 15, 16, 21, 22, 23, 28, 29, 30
November 4, 5, 6, 11, 12, 13

Between the hours of 10:00 a.m. and 5:00 p.m. on Friday, Saturday, Sunday

“Landscape Waste”, per Section 105.02(5) of the Missouri Valley City Code, is defined as any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

Anyone violating the provisions of this Section shall be subject to penalties as outlined in Resolution 11-08.

Passed and Approved this 20th day of September, 2016.

Clint Sargent, Mayor

ATTEST:

Rita M. Miller
City Clerk/Administrator