

CITY COUNCIL WORKSHOP
CITY HALL CONFERENCE ROOM
AUGUST 17, 2017
6:00 P.M.

Mayor Sargent presided over the workshop and called it to order at 6:00 p.m. with the following Council members present: Gunderson, Johnson and Thompson. Council members Struble and Tiffey were absent. Also present were CC/A Miller, Leonard Ratliff, Randy McHugh, Kyrin Davis, Brenda Osborn, Zach Olinger.

The Pledge of Allegiance was recited.

Moved by Council member Johnson to approve the agenda, seconded by Council member Thompson. Motion carried on a 3-0 vote.

Mayor Sargent opened the discussion on review of pool staff hours and water utility in regard to Council's request for an independent audit. Mayor Sargent explained the time card process currently used. Council discussed time clocks/systems which could improve the efficiency and accuracy for processing payroll. This will be pursued at the budget workshop. Following discussion of processes followed, consensus of Council was to have Mayor Sargent and Council member Thompson review the time cards and bring their findings and recommendations to the first meeting in November.

Mayor Sargent gave an overview of the water billing process. Billing Clerk Brenda Osborn explained the delinquency reports, walked them through the payment process on the computer system and the processes followed for delinquent accounts. Mayor Sargent recommended he and Council member Thompson randomly select 5% - 10% of accounts and bring their findings back to Council. Moved by Council member Thompson to proceed as discussed, seconded by Council member Johnson. Motion carried on a 3-0 vote.

Mayor Sargent shared information he had received on solar-powered speed signs. Council was interested in pursuing additional information on them. CC/A Miller will contact IDOT for any regulations.

Moved to adjourn by Council member Johnson, seconded by Council member Thompson. Motion carried on a 3-0 vote. Meeting adjourned at 7:15 p.m.

Clint Sargent, Mayor

ATTEST:
Rita Miller, City Clerk/Administrator