

**CITY OF MISSOURI VALLEY
CITY COUNCIL MEETING
MISSOURI VALLEY PUBLIC LIBRARY
Tuesday, July 16, 2019
6:00 P.M.**

Mayor Pro-Tem Struble presided over the meeting and called it to order at 6:00 P.M. with the following Council members present: Gunderson, Pfouts, Struble, Stueve, and Tiffey. Also present: Connie McLaughlin, Milinda Coddington, Linda Coddington, Dave Scott, Kathy Zaiser, Katie Preston, Dani Briggs, Mary Jo Buckley, Jeannie Wortman, Sam Renshaw, Cindy Unger, Barbara Guinan, Rita Smith, Narissa Bennett, Jack Bennett, Brenda Osborn, Leonard Johnson, Jan Johnson, and Vern Henrich

The Pledge of Allegiance was recited.

Struble asked Council for any comments or additions- Stueve, Pfouts, and Gunderson requested. They will be 23a, 23b, and 23c.

Motion by Pfouts, seconded by Stueve to approve the agenda for the July 16, 2019 meeting. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to approve the following items on the consent agenda: a) Minutes from July 2, 2019 City Council Meeting b) Claims list c) Water, Safety Committee Report d) Liquor Licenses Family Dollar Store #22740. Motion carried on a 5-0 vote.

Jeannie Wortmann from the Chamber thanked Flaherty and Brenda Osborn for pulling weeds downtown. September 19th is the Chamber Appreciation BBQ and they would like to close 4th Street from Erie Street to the Rand Center. The Chamber is operating the food stand at the Fair. The Chamber would like the Mayor to ride in a parade float. Wortmann spoke with the owner of the "Lavish" building and Jim Thompson with Iowa Economic Development. The next grant period is 2020. She will be attending a workshop. SWIPCO stated they can help with the grant process.

Barb Guinan thanked the Chamber for cleaning up the weeds on Main Street. She would like Council to drive Superior between 6th & 7th Street. The street is filled with potholes. She would like to know who is responsible for the landscaping at the caboose and stated it needs weeded and new mulch. She inquired about Bob Smith house. She encouraged Council to read "13 Ways to Kill Your Community."

Cindy Unger with the Rand Center would like Council to waive the park fees for RandFest on June 20, 2020.

Dave Scott asked who chooses the flood elevations. Flaherty stated that FEMA and the Iowa DNR make those decisions.

Tracy Stueve wanted to know the status of her complaints. Flaherty stated that the City is still working on the complaint. The Building Inspector has contacted the property owner and a letter has been sent out.

Walter Mason would like the City to pay his plumbing bill. The City told him that his curb stop at 407 West Erie Street did not work and he needed to fix it. When the plumber came to fix the curb stop, the plumber found it within two minutes and it worked. Flaherty stated that the curb stop was buried and could not be found. It was 3 to 4 inches below the ground and it is the property owner's responsibility to maintain the curb stop and per ordinance, it should be level with the ground.

Motion by Tiffey, seconded by Gunderson to waive kitchen fee for RandFest for June 2020.
Ayes: Tiffey, Gunderson, Struble Nays: Pfouts, Stueve. Motion carried on a 3-2 vote.

Motion by Pfouts, seconded by Stueve to approve the Missouri Valley Housing Study. Motion carried on a 5-0 vote.

Jim Olmsted with Olmsted & Perry gave several updates. The City and Olmsted have been going thru damages and inventories for FEMA. FEMA has to approve the disaster inventory. There have been rutting and settlement issues on 5th Street. The contractor will replace dirt and reseed in September. Olmsted met with the property owners on Grove Street. The property owners are going to work on the drainage issues. Olmsted stated that the studies should be completed in August. He has not received the costs for the Library repairs and noted that there is a new crack. Olmsted spoke with the City Attorney about the Tamarack property. They recommend that the City enters into two contracts. One contract with a contractor to do the work and another contract with Midstates Bank for additional fees above the bond payment and engineering work. Stueve inquired about maintenance on the fire hydrants. People Service flushes the hydrants annually, in the Spring and Fall. They did not flush the hydrants last year because of the repairs at the Water Treatment Plant. Olmsted stated that he is still working with the Railroad on damages.

Motion by Pfouts, seconded by Stueve to direct City Attorney and City Engineer to work on the agreement details between the City and Midstates Bank related to the Tamarack Development in order to finish the incomplete work to the satisfaction of the City. Motion carried on a 5-0 vote.

Motion by Stueve, seconded by Pfouts to approve Mayor's appointment of Mark Leusink to the Library Board of Trustees, filling Jesse Render's term, expiring June 2023. Motion carried on a 5-0 vote.

Motion by Tiffey, seconded by Stueve to approve Caleb Wohlers as Fire Chief, effective August 1, 2019, per election results. Motion carried on a 5-0 vote.

Motion by Tiffey, seconded by Gunderson to approve Candidates for Fire Department, pending physicals. Motion carried on a 5-0 vote.

Discussion was held on the bridge at the Airport. Struble stated the Airport Authority is paying for the bridge. Motion by Pfouts, seconded by Stueve to table the item. Melba Struble explained that the County needs the improvements to go through the City and the Airport Authority will pay for the repairs. Motion by Pfouts, seconded by Stueve to approve Harrison County's estimate of \$2,025.60 to repair the Airport Bridge and the Airport Authority pay for the repairs. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Gunderson to approve purchase of Skyjack Scissor Lift from D/C Electric in the amount of \$4,500.00. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to approve the estimate from Blue Lake Websites. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to approve the estimate from powersource. Motion carried on a 5-0 vote.

Discussion was held on the wage for Counter Help. They would like to increase the starting wage to \$7.50. Resolution #19-24 was introduced Setting Wage-Seasonal Help. Motion by Stueve, seconded by Pfouts with the wage starting at \$7.50. Motion carried on a 5-0 vote.

Resolution #19-25 was introduced Setting Wage-Myer. Motion by Pfouts, seconded by Stueve. Motion carried on a 5-0 vote.

Discussion was held on the Hiring Process Policy. Council will email the changes to Flaherty and she will put together a draft resolution for the next meeting.

Discussion was held on the Employee Handbook. Council will email the changes to Flaherty and she will give the recommendations to Ahlers & Cooney.

Pfouts would like Council to adopt a Code of Conduct. Flaherty will email Council. Pfouts would like Department Heads to attend meetings once per month to give Council updates. Council agreed and would like Department Heads to attend the first meeting each month. Struble wanted to make sure that Council was aware that the employees would receive two hour call back time.

Stueve had no comments.

Gunderson would like changes to the language in the handbook.

Flaherty had no comments.

Motion by Pfouts, seconded by Stueve to enter into closed session at 7:22 p.m. per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve to return to open session at 7:43 p.m. Motion by Stueve, seconded by Pfouts to give Katie Preston a \$14.00 raise starting next season with \$.25 raise thereafter, 3 year contract, and Flaherty to make additional changes to the contract. Motion carried on a 5-0 vote.

Motion by Pfouts, seconded by Stueve adjourn at 7:46 p.m. Motion carried on a 5-0 vote.

Sherman Struble, Mayor Pro-Tem

Attest: Jodie Flaherty, City Clerk

RESOLUTION 19-24

RESOLUTION SETTING WAGES OF SEASONAL EMPLOYEES

WHEREAS, the City Council has approved the following pay schedule for employees as follows:

<u>Position</u>	<u>Name</u>	<u>Rate</u>
Counter Help	TBD	\$7.50

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF MISSOURI VALLEY, IOWA:

That the employees shall be paid the wage as indicated above effective July 16, 2019.

Passed and approve this 16th day of July, 2019.

Sherm Struble, Mayor Pro-Tem

ATTEST:

Jodie Flaherty, City Clerk

RESOLUTION 19-25

RESOLUTION SETTING WAGE

WHEREAS, the City Council has approved the following pay schedule for employees as follows:

The following employee shall be paid the wage and salary indicated and the City Clerk is authorized to issue checks, less legally required or authorized deductions from the amount set out below, bi-weekly, and to make such contributions to IPERS and social security or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council:

<u>Position</u>	<u>Name</u>	<u>Hourly Wage</u>
Park Supervisor	Christopher Myer	\$22.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF MISSOURI VALLEY, IOWA:

That the employees shall be paid the wage as indicated above effective July 16, 2019.

Passed and approve this 16th day of July, 2019.

Sherman Struble, Mayor Pro-Tem

ATTEST:

Jodie Flaherty, City Clerk