

CITY COUNCIL MEETING
RAND CENTER
MAY 20, 2014
6:00 P.M.

Mayor Sargent called the Public Hearing on the FY14 Budget Amendment to order at 6:00 p.m. He asked for any comments, and there were none. He closed the hearing and called the council meeting to order with the following Council members present: Dillinger, Johnson, Isom, Struble, Ratliff. Also present were City Clerk/Administrator Miller and visitors: Dolores Ring, Bryan Athay, Katie Flora, Christina Dickinson, Kristina Meneses, Roger Gunderson, John Riley, Jeanette Riley, Ada Isom, Nathan Boeker, Jesusa Christians, Jim Olmsted, Rick Emswiler.

The Pledge of Allegiance was recited.

Moved by Council member Dillinger to approve the amended agenda, to include authorization for publication of Notice to Bid on the 2014 Longview/Sunnyside sewer line project and the repair work necessitated by the UPRR's 2011 flood mitigation, seconded by Council member Struble. Motion carried on a 5-0 vote.

Moved by Council member Struble to approve the Consent Agenda with the addition of the claim from Poling Inc. and cigarette permit for Family Dollar, seconded by Council member Dillinger. Motion carried on a 5-0 vote.

During citizen inquiries it was requested the City put calcium chloride on S. 9th Street. Council directed that the Public Works Director look at the street and determine if any calcium chloride had been budgeted for it. It was also requested the Council consider a left turn signal on the traffic lights.

Moved by Council member Struble to approve Resolution 14-13, "Approving the FY14 Budget Amendment", seconded by Council member Dillinger. Motion carried on a 5-0 vote.

43-404

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION

To the Auditor of HARRISON County, Iowa:

The City Council of Missouri Valley in said County/Countries met on May 20, 2014, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 14-13

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE : 2014
(AS AMENDED LAST ON _____.)

Be it Resolved by the Council of the City of Missouri Valley

Section 1. Following notice published May 9, 2014

and the public hearing held, May 20, 2014 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 1,271,881	0	1,271,881
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 1,271,881	0	1,271,881
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 91,938	13,000	104,938
Other City Taxes	6 310,190	0	310,190
Licenses & Permits	7 37,950	0	37,950
Use of Money and Property	8 41,595	8,053	49,648
Intergovernmental	9 368,774	32,600	401,374
Charges for Services	10 1,144,772	0	1,144,772
Special Assessments	11 62,950	0	62,950
Miscellaneous	12 83,525	98,200	181,725
Other Financing Sources	13 194,511	264,255	458,766
Total Revenues and Other Sources	14 3,608,086	416,108	4,024,194
Expenditures & Other Financing Uses			
Public Safety	15 725,692	8,000	733,692
Public Works	16 480,027	0	480,027
Health and Social Services	17 0	0	0
Culture and Recreation	18 485,702	117,854	603,556
Community and Economic Development	19 15,000	0	15,000
General Government	20 235,939	20,859	256,798
Debt Service	21 554,899	0	554,899
Capital Projects	22 0	436,143	436,143
Total Government Activities Expenditures	23 2,497,259	582,856	3,080,115
Business Type / Enterprises	24 859,196	30,000	889,196
Total Gov Activities & Business Expenditures	25 3,356,455	612,856	3,969,311
Transfers Out	26 194,511	212,211	406,722
Total Expenditures/Transfers Out	27 3,550,966	825,067	4,376,033
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	28 57,120	-408,959	-351,839
	29		
Beginning Fund Balance July 1	30 4,263,527	0	4,263,527
Ending Fund Balance June 30	31 4,320,647	-408,959	3,911,688

Passed this 20 day of May, 2014
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

Nathan Boeker, New Life Church, addressed the Council about a proposal to sponsor pool passes for needy families. They would be asking other organizations to partner with them and are asking whether the City would discount the family passes for up to 5 sponsorships. Council members acknowledged the good gesture but expressed concerns about the loss the City already takes on the pool annually. Questions were asked about how it would be determined who would get the passes. The Church will take applications. It was suggested someone from the school be consulted in reviewing the applications because they are familiar with the families who may be in need. Moved by Council member Dillinger to discount 25% of the pool pass, up to 5 passes, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Bryan Athay addressed the Council requesting he be allowed to keep his pit bull in town. He suggested the city ordinance prohibiting pit bulls be changed to include restrictions (like muzzles and extra insurance) rather than a ban. Following discussion, moved by Council member Dillinger to affirm the decision that, per the ordinance, the dog has to be removed from city limits, seconded by Council member Struble. Motion carried on a 5-0 vote.

Christina Dickinson presented a report on the activities of the Harrison County Humane Society over the past year and what their goals are for the coming year. She asked that the City consider partnering with them through a 28E Agreement. She also stated the need to have a Harrison County animal control officer and outlined what those responsibilities would be. She asked the Council to send a letter of support to the Harrison County Board of Supervisors stating they were in favor of a county animal control officer. Council agreed to take it under advisement, have the City Attorney review the 28E Agreement, and put it on the next agenda.

Moved by Council member Struble to lease a space in the Street Shed to Midwest Medical Transport for approximately 2 months, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Mayor Sargent reported the Building Committee had met and looked at costs to bring the current city hall building to a useable condition, costs to add onto another facility, and costs to combine fire station and city hall at one location. It determined the costs just for bare necessities would be half as much as a new building so it made more sense to put the money into a new structure rather than throwing money into an old building. The Building Committee's recommendation was to move forward with design work for a combined fire station/city hall on the ground purchased on Hwy 30. They would continue to work on a reduction in the projected cost. Moved by Council member Struble to request a proposal for design work from Rick Emswiler for the combined facility at that location, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Council reviewed the Fire Department report. Mayor Sargent requested the approval of candidates for the department be tabled pending receipt of additional information. Council was in agreement.

Moved by Council member Dillinger to approve Resolution 14-14, "Resolution of Expectations for the Missouri Valley Fire Department", seconded by Council member Struble. Motion carried on a 5-0 vote.

RESOLUTION 14-14

Resolution of Expectations for the Missouri Valley Fire Department

Fire Chief will provide a monthly report to the Missouri Valley City Council at the 2nd meeting of the month, either in person or written. It should include the number of calls responded to by both the fire and EMS; summary of training done; special activities; any member coming onto the department or going off the department. A detailed report of any disciplinary action taken against a member will be given to the City Administrator within 24 hours of occurrence or as soon as it can reasonably be submitted. Upon the resignation or termination of any member from the Department, the Chief will submit a notice of the event, along with an explanation or other pertinent information to the City Administrator. When a member leaves the department, a checklist will be given to the City Administrator stating all equipment, gear, keys, uniforms, etc. issued to the member has been returned to the Department and whether there is any outstanding training expense due.

Prior to a candidate being accepted onto the Fire Department, each application will be reviewed by the Missouri Valley City Council, along with a driving record summary and notation that the Fire Department has completed its' checks and recommends the applicant for approval. After Council approval, the candidate will be accepted as a probationary member, pending successful completion of an employment physical.

The personnel and training records of all department members will be accessible to the City Administrator at all times.

After each call requiring water consumption from city hydrants, the Fire Chief, or Assistant Chief, will report the water used on the call to the Water Billing Clerk so it can be accounted for in water loss reports.

The fire station bays are to be kept clean and swept on a regular basis. The fire hall offices and training rooms are to be kept clean and free of clutter. The training room is a shared space. It is the responsibility of the personnel using the facilities to clean-up after a meeting, including emptying trash cans, putting chairs/tables in place, closing all windows, locking doors as applicable. No personal use of this room is allowed.

Bay doors are to be closed following departure of any vehicles and then opened upon their return. This will prevent theft, excessive energy bills, and flying creatures from entering the building.

Fire Department members are expected to follow all traffic laws. This includes driving to the station, as well as to the scene. Blue lights on personal vehicles may be used, at the Chief's discretion, however, caution needs to be exercised. Speeding, failing to stop at stop signs/signals, or reckless driving will not be tolerated. Doing so puts the member as well as the community we serve in harm's way. Parking at the fire station shall be orderly to allow for the smooth flow of traffic. Vehicles shall not be parked where they obstruct an alleyway or where they obtrude into the traveled portion of the street. Motorcycles or compact cars only are allowed to be parked on the east side of City Hall between the bay driveway and the alley. In addition to being the fire station, City Hall is a place of business on a daily basis. While parking space is limited, it is also important that citizens have a place to park to come into City Hall to conduct their business, as well as employees who need access to City Hall. Therefore, the two parking spaces on the west side of 3rd Street adjacent to City Hall should be set aside for City Hall use between the hours of 7:00 a.m. – 5:00 p.m. Monday – Friday except in extreme emergency situations.

Smoking in public places is prohibited by State law. There is no smoking allowed in any part of the City Hall/Fire Station at any time. This includes the driveway area when bay doors are open.

It is expected that department members will treat fellow members and citizens with respect, and that they will follow a safety culture. Grievances and/or disciplinary actions will be handled as outlined in the Fire Department Handbook.

Passed and adopted by the Missouri Valley City Council this 20th day of May, 2014.

Clint Sargent, Mayor

Attest:

Rita M. Miller
City Clerk/Administrator

Council discussed bids for motor replacement on the 2005 F350 brush truck. Moved by Council member Johnson to accept the bid from Case IH for a used motor, seconded by Council member Dillinger. Motion carried on a 5-0 vote.

Moved by Council member Dillinger to appoint Daryl Fichter to the Planning & Zoning Board, seconded by Council member Johnson. Motion carried on a 5-0 vote.

Moved by Council member Struble to approve the Mayor's appointment of Joanna Barnard to the Board of Adjustment, seconded by Council member Isom. Motion carried on a 5-0 vote.

Council discussed the north bound stop light on 1st and Erie and the confusion it causes for some motorists. Moved by Council member Johnson to cover the light and put stop signs at Casey's driveway so drivers coming out of Casey's lot will know the light doesn't control that exit, seconded by Council member Isom.

In order to accelerate the construction on the 2014 Longview/Sunnyside sewer line, the City Engineer requested authorization to advertise for bids for a bid opening on June 17th. Moved by Council member Struble to authorize the Notice To Bid on the project, seconded by Council member Isom. Motion carried on a 5-0 vote.

City Engineer Olmsted requested to advertise for bids for the repairs for damage caused by UPRR from the 2011 Flood event. Improvements need to be made to 6th Street, Canal, Willow Street, at the water treatment plant, and he would like to add the demolition of the booster station at 8th & Linn to the bid request, bid opening to be June 17th. Moved by Council member Johnson to authorize the Notice of Bid Letting for the repair and demolition projects, seconded by Council member Struble. Motion carried on a 5-0 vote.

City Clerk/Administrator Miller reported there is a sign posted at the recycle bins stating dumping is illegal. She informed Council the Board of Adjustment had approved the request

from Promise 4 Paws for a conditional use variance for an elderly dog sanctuary; and had denied Roger Gunderson's request to construct a garage on City right-of-way. There are two board vacancies – one on Planning & Zoning and one on the Board of Adjustment. Council requested something be put in paper asking for interested candidates. City Clerk/Administrator gave an update from the Caboose Committee. Plans to move the caboose have fallen through and they are considering how to proceed.

Moved to adjourn by Council member Struble, seconded by Council member Dillinger. Motion carried on a 5-0 vote. Meeting adjourned at 7:25 p.m.

Clint Sargent, Mayor

Attest:
Rita Miller
City Clerk/Administrator