

CITY COUNCIL MEETING
RAND CENTER
NOVEMBER 21, 2017
6:00 P.M.

Mayor Sargent presided over the meeting and called it to order at 6:00P.M.with the following Council members present: Struble, Thompson, Johnson and Gunderson. Council Member Tiffey was absent. Also present were: Brad Swenson, Vonda Ford, Patty Stueve, Beverly Winans, Raymond Winans, Shawn Kelly, Caleb Wohlers, Billi Jo Martin, Kay Hinkel, David Hodges, Darcy Huff, Bev Davis, Charles Davis, Jerry Keizer, Marilyn Keizer, Leonard Ratliff, Anita Salter, Terry Hinkel, Robert Millin, Randy McHugh, Annette Deakins, Sally Salter, Judy Holcomb, Rachelle Pfouts, Jan Johnson, Donald Hunter, Paula Hunter.

The Pledge of Allegiance was recited.

Mayor Sargent asked Council for any comments/additions – Council members Gunderson and Thompson requested and will be added to the end of the agenda.

Moved by Council member Struble to approve the amended agenda for November 21, 2017, seconded by Council member Johnson. Motion carried on a 4-0 vote.

Council member Gunderson asked about the Annual Financial Report and Mayor Sargent directed that to be an agenda item. Council member Struble inquired on a claim. Fire Chief Wohlers was able to answer Struble's question.

Moved by Council member Johnson to approve the Consent Agenda, Seconded by Council member Struble. Motion carried on a 4-0 vote.

Mayor Sargent asked if there was any citizens inquiry. Library Director Bruce Kocher gave a report on the Library.

Mayor Sargent introduced Billy Jo Martin requesting for alternative water disconnect for 609 W Erie ST. Billy Jo addressed the Council with request of a curb stop valve being used instead of having to cap off at main. This request is being made due to the high cost of having to tear up HWY 30 and to reroute traffic while work is being done. The water main for this property is located under HWY 30. Mayor Sargent explained process in place. Darcy Huff, prospective new owner, who plans to demo house, asked council what plan would be in place going forward if granted. Mayor Sargent explained property owner has responsibility of service line. Johnson discussed his experience with a similar issue. Council member Gunderson asked when this needed to be done. Billi Jo was hoping before winter. Moved by Council member

Johnson to allow curb stop, seconded by Struble. Several citizens addressed the council on issue. Council member Johnson answered liability question that the city take responsibility. Mayor Sargent reminded Council if suggested action be taken City may take on liability of all other service lines. Johnson withdrew his motion. Discussed service line liability. Huff is willing to be responsible for service line and a licensed plumber will be doing the work. Moved by Council member Thompson to allow curb stop and Huff to assume service line liability, main to curb stop, seconded by Council member Johnson. Motion carried on a 4-0 vote.

Mayor Sargent addressed Council on PeopleService quote for well service. PeopleService could not be in attendance tonight. Moved by Council member Struble to table item until Dec 5th, 2017 meeting, seconded by Council member Thompson. Motion carried on a 4-0 vote.

Mayor Sargent presented Council the Fire Department Candidate application and information. Fire Chief Caleb Wohlers addressed the Council on candidate. Moved by Council member Struble to decline candidate, seconded by Council member Gunderson. Motion carried on a 4-0 vote.

Mayor Sargent addressed Council on Annual Financial report with Council member Gunderson inquiring. Mayor Sargent stated temporary contract help completed this report. Moved by Council member Struble to approve FY17 Annual Financial Report, seconded by Council member Thompson. Motion carried on a 4-0 vote.

Mayor Sargent read the Resolution Setting Wage – Vonda Ford – Interim City Clerk. Moved by Council member Struble to accept the Resolution, seconded by Council member Thompson. Motion carried on a 4-0 vote.

Mayor Sargent presented City Clerk job description. Council member Gunderson stated some additional items should be included in advertising. Moved by Council member Thompson to accept new City Clerk job description, seconded by Council member Johnson. Motion carried on a 4-0 vote.

Mayor Sargent discussed job advertisement and suggested a minimum of two week posting. Mayor Sargent inquired to Council member Thompson to act on job advertising. Moved by Council member Thompson to use free to minimal charge advertising methods, seconded by Struble with deadline moved to December 15th, 2017. Motion carried on a 4-0 vote.

Mayor Sargent determined item 13(a) was previously discussed and then was discovered to have a different direction than as stated. Moved by Council member Thompson to appoint a 3 person committee of Council members, to work with search committee and all aspects of hiring

the City Clerk position, Thompson named himself, Struble and Johnson to be on that committee, seconded by Council member Struble. Motion carried on 3-1 vote. Public meeting for first meeting with Council committee and search committee will meet on Monday, November 27, 2017 at 6:00PM at City Hall. Meeting will be a work session.

Mayor Sargent directed Council on revising City Clerk pay scale. Moved by Council member Struble to set pay scale for City Clerk position at \$50,000 to \$56,000, seconded by Johnson. Motion carried on a 4-0 vote.

Mayor Sargent read Resolution – Moratorium on burn ban – Fall 2017 – Extended (November 24, 25, 26 December 1, 2, 3). Fire Chief addressed the Council. Moved by Council member Johnson to accept the Resolution, seconded by Council member Johnson. Motion carried on a 4-0 vote.

Mayor Sargent directed Council on changes for charges to water and sewer lines. Council was in agreement to draft an amended ordinance concerning fees associated with these lines. Further discussion will take place at next meeting, December 5th, 2017.

Council member Gunderson was approached by a person concerning call time for an ambulance call. Fire Chief Caleb Wohlers spoke on behalf of the process in place when unable to respond to a call.

Council member Thompson asked on an update with 6th Street train crossing. Mayor Sargent stated he has been in contract with Union Pacific and a representative will come address the council at a later date.

Mayor Sargent went back to Item 15. Council in agreement to pursue agreement with SWIPCO for Nancy Baker for temporary help with budget preparations.

Council member Gunderson inquired on Tamarack Development TIF. Mayor Sargent addressed the question.

Moved by Council member Struble to adjourn, seconded by Council member Johnson. Motion carried on a 4-0 vote. Meeting adjourned at 7:25PM.

Clint Sargent, Mayor

Attest

Vonda Ford, Interim City Clerk

RESOLUTION 17-26

RESOLUTION SETTING WAGE

BE IT RESOLVED by the City Council of the City of Missouri Valley, Iowa:

The following employee shall be paid the wage and salary indicated and the City Clerk is authorized to issue checks, less legally required or authorized deductions from the amount set out below, bi-weekly, and to make such contributions to IPERS and social security or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council:

<u>Position</u>	<u>Name</u>	<u>Hourly Rate</u>
Interim City Clerk	Vonda Ford	\$ 20.25

Passed and approved this 21st day of November, 2017.

Clint Sargent, Mayor

ATTEST:

Vonda Ford
Interim City Clerk

RESOLUTION 17-27

MORATORIUM ON BURN BAN – FALL 2017 EXTENDED

Be It Resolved by the City Council of the City of Missouri Valley:

The City has issued a moratorium on the open burning ban (Section 105.05 of Missouri Valley City Code) to allow for the burning of landscape waste during designated times. These dates and times are:

November 24, 25, 26, December 1, 2, 3

Between the hours of 10:00 a.m. and 5:00 p.m. on Friday, Saturday, Sunday

“Landscape Waste”, per Section 105.02(5) of the Missouri Valley City Code, is defined as any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

Anyone violating the provisions of this Section shall be subject to penalties as outlined in Resolution 11-08.

Passed and Approved this 21st day of November, 2017.

Clint Sargent, Mayor

ATTEST:

Vonda Ford, Interim City Clerk